MEMORANDUM

TO: Members, Indiana Professional Standards Board

FROM: Connie Griffith, Chair

Proficiency Evaluation Committee

DATE: September 18, 2002

RE: Minutes of June 19, 2002 meeting

Members Present: Joyce Wehneman and Dan Miller

Members absent: Connie Griffith

Staff Present: Judy Miller

The Proficiency Evaluation Committee met at 9:00 a.m. to consider seven test waiver requests. Connie had communicated her evaluation of the candidates in advance of the meeting due to her unexpected absence.

Joyce shared her experience at the Praxis training session sponsored by the Educational Testing Service. Judy explained the status of the testing requirements for paraprofessionals required by the federal legislation.

The Committee granted the six of the requested waivers without further conditions. The committee denied one request.

The next meeting will be scheduled on Wednesday, September 18, 2002 one hour prior to the regularly scheduled Board meeting.

The meeting was adjourned at 9:45 a.m.